

RADCLIFFE CLEANING SERVICES

COMMERCIAL AND RESIDENTIAL

APPLICATION FOR EMPLOYMENT

ALL POTENTIAL EMPLOYEES ARE EVALUATED WITHOUT REGARD TO RACE, COLOR, RELIGION, GENDER, NATIONAL ORIGIN, AGE, MARITAL OR VETERAN STATUS, THE PRESENCE OF A NON-JOB RELATED HANDICAP OR ANY OTHER LEGALLY PROTECTED STATUS.

Position applying for _____

How did you learn about the position _____

Name _____ Date _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Office phone _____ Other _____

Email Address _____ Social Security Number: _____

On what date would you be available for work? _____

Desired wage/salary \$ _____

Are you a U.S. citizen, or otherwise authorized to work in the U.S.? [] Yes [] No

Have you ever been convicted of a felony? [] Yes [] No

If yes, please describe circumstances _____

Have you ever been involuntarily terminated or asked to resign from any employment? [] Yes [] No

If yes, please explain _____

If selected for position, are you willing to submit to a pre-employment drug screening? [] Yes [] No

EDUCATION				
School Name	Location	Years Attended	Degree Received	Major

Other training certifications or licenses held. _____

List information pertinent to the position you are seeking. _____

EMPLOYMENT

(Most Recent First.)

Company Name _____ Address _____

City _____ State _____ Zip _____

Phone _____ Supervisor _____ Title _____

Responsibilities _____

Starting Salary and Title _____ Ending Salary and Title _____

Reason for Leaving _____

Company Name _____ Address _____
City _____ State _____ Zip _____
Phone _____ Supervisor _____ Title _____
Responsibilities _____

Starting Salary and Title _____ Ending Salary and Title _____
Reason for Leaving _____

Company Name _____ Address _____
City _____ State _____ Zip _____
Phone _____ Supervisor _____ Title _____
Responsibilities _____

Starting Salary and Title _____ Ending Salary and Title _____
Reason for Leaving _____

Company Name _____ Address _____
City _____ State _____ Zip _____
Phone _____ Supervisor _____ Title _____
Responsibilities _____

Starting Salary and Title _____ Ending Salary and Title _____
Reason for Leaving _____

ACKNOWLEDGMENT AND AUTHORIZATION

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further

understood that this “at will” employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date